

## LEADER, COACH DEVELOPMENT

TITLE	Manager, Coach Development
STATUS	Full-Time Employee
REPORTING TO	Director, Sport Development
LOCATION	Vancouver, BC

## SUMMARY

viaSport is a small non-profit organization whose purpose is to champion positive changes so that more British Columbians can thrive via sport and physical activity. We are looking for an energetic professional who has a passion for sport, believes deeply in the importance of trained and certified coaches, and is an exceptional relationship builder and program implementer. As the Manager, Coach Development you will guide the development of a strategy to build strong coaches and mentors in our province. As a member of the Sport Development team, you will also lead and provide input into various initiatives to advance quality sport: athlete-centered, coach-led, safe and inclusive.

## DUTIES & RESPONSIBILITIES

- Working as part of the Sport Development Team, you will be responsible for the development, implementation and evaluation of a comprehensive Coach Development Strategy to ensure:
  - Effective and efficient delivery and promotion of the National Coaching Certification Program (NCCP) throughout B.C. (multi-sport and support sport specific)
  - Increased number of trained and certified coaches in B.C.
  - Increased coach leadership capacity within all aspects of sport
  - Minimum coaching standards in B.C. across provincial sport organizations
  - Integration of all other aspects of quality sport with coach development and education.
  - Easy access to quality information and resources for coaches and sport /recreation leaders
  - Quality evaluation and reporting of impact and results
- Establish and maintain strong relationships, proactively seeking input and feedback:
  - Represent BC on the Provincial/Territorial Coaches Representatives (PTCR) Group and maintain a positive relationship with the Coaching Association of Canada (CAC)
  - Guide key partners (Multi-Sport Organizations, Provincial Sport Organizations, Regional Alliance and Post-Secondary Institutions) to ensure an effective NCCP delivery system in B.C.
  - Work with the chair of the Coaches' Advisory Group to seek cross-sector input on the Coach Development Strategy and its effective implementation.
- Lead a team of staff to plan, coordinate and evaluate the coaching initiatives such as:
  - Training and evaluation of Coach Developers
  - Professional development opportunities for coaches and Coach Developers
  - National Coaches Week programming for B.C.
  - Multi-sport mentorship opportunities
  - Resources for and communication with coaches and coach administrators
  - Coordinate an approach to sharing best practices "best practices" amongst the sector
  - Be the subject matter expert to sport organizations and during the Investment Review processes

- Lead and participate in fostering positive changes in other aspects of quality sport, pending year to year priorities and capacity:
  - Officials development
  - Safe Sport
  - Athlete-centered sport
  - LTAD integration

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## POSITION REQUIREMENTS

- Have the vision and passion to take bold action and deliver on viaSport's vision
- An extensive sport technical background (multi-sport preferred)
- Strong working knowledge of the B.C. sport system
- Strong familiarity with the Sport for Life (S4L) framework and with the National Coaching Certification Program (NCCP)
- Excellent written, verbal communication and relationship skills

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## EDUCATION AND/OR EXPERIENCE

An equivalent combination of the following education and experience will be considered:

- Post secondary degree in sport or recreation or a related field and three to six years of related work experience
- Experience working with local, provincial and / or national sport organizations
- Facilitation experience in a multisport or sport specific environment
- Budget and team management

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## SKILLS & KNOWLEDGE

- Detail and service-oriented with the ability to listen, understand and respond to client needs; ability to build credibility and trust
- Shows initiative and has the ability to think critically and act logically to evaluate situations and generate required steps to ensure success
- Customer service focused with proven ability to build relationships
- Ability to work in a small team environment, embrace new processes and look for ways to improve the status quo
- Proficient in Microsoft Word, Excel, PowerPoint, Outlook

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## APPLICATION DETAILS

[Apply online](#) with your resume and cover letter, including salary expectations by June 15, 2017.

*We wish to thank all applicants for their interest; however only those invited to interview will be contacted.*